

REQUEST FOR PROPOSALS

Training, Technical Assistance, and Capacity Building Opportunity for Community Based Organizations that Provide Community Violence Intervention Services in King County

This project is supported by Grant No. 15PBJA-23-GK-05198-CVIP awarded by the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice.

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1. Project Overview

1.1. Introduction

The Center for Children & Youth Justice (CCYJ) is seeking applications from qualified Community Based Organizations (CBOs) that provide Community Violence Intervention (CVI) services to young people ages 12-24 years at highest risk of victimization or perpetration of gun violence across King County to partner with CCYJ over the course of approximately 2.5 years to receive training, technical assistance, and capacity building funding of up to \$250,000 in one or more of any of the following areas:

- Raising and managing funds, including sustainable revenue-building strategies;
- Organizational infrastructure development, such as operations, human resources, finance, and technology;
- Staffing support, such a trauma care;
- Data collection and analysis, including using data to build effective community-oriented CVI strategies;
- Developing long-term community stability through multi-system coordination and collaboration;
- Developing capacity and strategies to address gender based violence; and
- Other areas determined by a capacity needs assessment.

Selected CBOs will receive federal funding through CCYJ to be able to participate in training, technical assistance, and capacity building activities.

1.2. Selection Criteria

1.2.1. Criteria

CBOs must meet all the following criteria in order to be selected:

- Provides Community Violence Intervention (CVI) services to young people ages 12-24 years at highest risk of victimization or perpetration of gun violence across King County. (Applicants should indicate how they define high risk individuals for their programs and discuss how they will identify and serve individuals in this population);
- Operates in King County;
- Has a budget under \$5,000,000;
- Is not currently the recipient or subrecipient of a federal grant award;
- Can identify the resources needed to support the CVI strategy and build capacity;
- Demonstrates capacity and willingness to work with CCYJ for the full duration of the 2.5 year project;
- Demonstrates readiness for change;
- Demonstrates cultural responsiveness in service delivery; and
- Demonstrates the ability to integrate training, technical assistance, and capacity building into its organization.

1.2.2. Criteria Definitions

Community Violence Intervention is an approach that uses evidence-informed or evidence-based strategies to reduce violence through tailored, community-centered initiatives. These multidisciplinary strategies engage individuals and groups to prevent and disrupt cycles of violence and retaliation and establish relationships between individuals and community assets to deliver services that save lives, address trauma, provide opportunity, and improve the physical, social, and economic conditions that drive violence. For more information, visit: <https://www.ojp.gov/program/cvip>.

Highest risk for violence the risk factor profile for those who are at high risk for violence will vary from one individual to another, but examples might include individuals with a history of violent victimization or perpetration (e.g., victims of firearm violence), repeated law enforcement contacts, and gang involvement, along with other risk factors such as substance use disorder, housing instability, and maladaptive coping behaviors.

1.3. Benefits to Selected CBOs

CCYJ will provide the following to CBOs selected:

1.3.1. Training and Technical Assistance (TTA)

CCYJ will provide a capacity building needs assessment of selected CBOs and provide or facilitate the provision of TTA in accordance with each CBOs assessment. TTA areas may include:

- Raising and managing funds, including federal funds and sustainable revenue-building strategies;
- Organizational infrastructure development, such as operations, human resources, finance, and technology;
- Staffing support, such a trauma care;
- Data collection and analysis, including using data to build effective community-oriented CVI strategies;
- Developing long-term community stability through multi-system coordination and collaboration;
- Developing capacity and strategies to address gender based violence; and
- Other areas determined by a capacity needs assessment.

1.3.2. Data Collection

CCYJ will support the development of a capacity development plan for each selected CBO and the collection and analysis of data to report progress and outcomes under that plan.

1.3.3. Funding

CCYJ will provide subaward funding to CBOs to increase their capacity to serve the highest risk individuals through CVI strategies and to support the professional development and wellbeing of CVI practitioners. Subaward funding may be used for salary support and funding of equipment, materials, training opportunities, and travel costs associated with obtaining TTA. Funds may also be used for developing curricula, assessment tools, or organizational policies and procedures, such as wellness plans, to support CVI staff.

The subawards are expected to range between \$100,000 and \$250,000 in total.

1.3.4. Online Resource

CCYJ will develop and maintain a website for selected CBOs (and other partners) to search and access information and resources on CVI and capacity development.

1.4. Expectations of CBOs

In order to participate in this partnership and receive subawards, selected CBOs are expected to work collaboratively with CCYJ, other selected CBOs, and other stakeholders and:

- Participate in and dedicate staff time to:
 - The capacity needs assessment;
 - The creation of the capacity development plan;

- The implementation of the capacity building plan;
 - Regular meetings with CCYJ and other stakeholders; and
 - Trainings, conferences, and other convenings as determined by the capacity development plan.
- Provide the data necessary to measure capacity building measures and outcomes.
 - Manage funds according to the applicable accounting and financial management principles set forth by the Department of Justice.

1.5. Project Timeline

The duration of the TTA project will be approximately 2.5 years. The following outlines an approximate timeline:

Activity	Timeframe
Application period for TTA Partnership	June 25 - August 7, 2024
Pre-Application Webinar	July 11, 2024 at 1 pm PDT
Complete capacity needs assessment and co-create capacity development plan	August - October 2024
Engage in training, technical assistance, and capacity building	October 2024 - September 2026

2. How to Apply

Applications open on Tuesday, June 25th 2024 at 12:00 am and close on Wednesday, August 7th 2024 at midnight.

CCYJ will host a live pre-application solicitation webinar on Thursday, July 11th from 1pm to 2pm PDT. The webinar is going to be recorded and will be available for view on our website after the event. For viewing the webinar on Thursday July 11th please use this Zoom link:

<https://us06web.zoom.us/j/83239149355?pwd=ajw1bv62iVXNHCDaL8955vIM05fTzA.1&from=addon>

Meeting ID: 832 3914 9355

Passcode: 713267

Applicants have the option to complete the application on their own or through having one-on-one conversations with the CCYJ staff. For more information and further assistance

please contact Afsaneh Haddadian at ahaddadian@ccyj.org. Please use the following form if you choose to complete the application on your own:

<https://docs.google.com/forms/d/1W1sfxSv4HhOeSFvPFKFt5bAN53TvM4MT4QalZ60fYek/edit>

3. Application Questions

Please note that the application questions are provided below for your review and consideration only. Please use the google form to complete the application and respond to questions:

<https://docs.google.com/forms/d/1W1sfxSv4HhOeSFvPFKFt5bAN53TvM4MT4QalZ60fYek/edit>

3.1. CBO Information

Please provide the following information.

3.1.1. Basic Information

- 3.1.1.1. Organization name
- 3.1.1.2. Representative name and title
- 3.1.1.3. Email
- 3.1.1.4. Address

3.1.2. CVI Information

- 3.1.2.1. Years providing CVI service
- 3.1.2.2. Description of CVI services
- 3.1.2.3. Demographics of individuals served

3.1.3. Budget, Financial Systems, and Federal Funding History

- 3.1.3.1. What is your agency's Annual Operating Budget
- 3.1.3.2. Copy of most recent 990 Tax Return Form (optional)
- 3.1.3.3. Copy of most recent Financial Statement Audit (optional)
- 3.1.3.4. Is your accounting system set up to segregate expenditures by funding source?
- 3.1.3.5. Is your agency a current or past Direct Recipient or Subrecipient of federal funding?
 - 3.1.3.5.1. Federal awarding agency
 - 3.1.3.5.2. Award number
 - 3.1.3.5.3. Amount of award
 - 3.1.3.5.4. Award project title

3.2. Preliminary Eligibility Requirements

Organizations must answer “yes” to all of the following questions in order to proceed with the application process. If you are not able to provide a yes or no response, please mark “other” and provide a detailed explanation or contact CCYJ for assistance.

- 3.2.1. Does your organization, or a substantial part of your organization, provide:
 - 3.2.1.1. Community Violence Intervention (CVI) services? (Community Violence Intervention is an approach that uses evidence-informed or evidence-based strategies to reduce violence through tailored, community-centered initiatives. These multidisciplinary strategies engage individuals and groups to prevent and disrupt cycles of violence and retaliation and establish relationships between individuals and community assets to deliver services that save lives, address trauma, provide opportunity, and improve the physical, social, and economic conditions that drive violence. For more information, visit: <https://www.ojp.gov/program/cvipi>). *Y/N/Other (optional- explain)*
 - 3.2.1.2. To young people between the ages of 12 and 24? *Y/N/Other (optional- explain)*
 - 3.2.1.3. At highest risk of victimization and/or perpetration of gun violence? (The risk factor profile for those who are at high risk for violence include individuals with a history of violent victimization or perpetration (e.g., victims of firearm violence), repeated law enforcement contacts, and gang involvement, along with other risk factors). *Y/N/Other (optional- explain)*
 - 3.2.1.4. In King County? *Y/N/Other (optional- explain)*
- 3.2.2. Is your annual organizational budget under \$5,000,000? *Y/N/Other (optional- explain)*
- 3.2.3. The following is true: My organization is NOT currently a recipient or subrecipient of a federal grant award. *Y/N/Other (optional- explain)*
- 3.2.4. The following is true: My organization is NOT currently debarred, suspended, proposed for debarment, or declared ineligible for the award of grants and contracts by any federal agency. *Y/N/Other (optional- explain)*

3.3. Scored Application Questions

Responses to the following questions will be reviewed and scored as indicated. Up to 100 points will be awarded in total.

3.3.1. Criterion: Serves Highest Risk of Gun Violence. (15 points)

- 3.3.1.1. Indicator: How do you identify and serve individuals at highest risk of gun violence?
- 3.3.1.2. Indicator: Of all of the youth that your organization has served in the past year, what percent were identified as being at highest risk of gun violence?

3.3.2. Criterion: Can Identify the Resources Needed to Support CVI strategy and Build Capacity. (10 points)

- 3.3.2.1. Indicator: Please discuss the resources your organization may need—but currently lacks—to support CVI strategies. These can include the following examples and/or additional resources that your organization has identified. Examples include but are not limited to:
 - Raising and managing funds, including sustainable revenue-building strategies;
 - Organizational infrastructure development, such as operations, human resources, finance, and technology;
 - Staffing support, such as trauma care;
 - Data collection and analysis, including using data to build effective community-oriented CVI strategies;
 - Developing long-term community stability through multi-system coordination and collaboration; and
 - Developing capacity and strategies to address gender based violence.

3.3.3. Criterion: Demonstrates Willingness and Capacity to Work with CCYJ for the full duration of the 2 year project. (25 points)

- 3.3.3.1. Indicator: Describe why your organization wants to partner with CCYJ on this project. What do you hope to achieve? What are you looking for in a TTA and Capacity Building partner?
- 3.3.3.2. Indicator: Describe how your organization will work with CCYJ as well as engage in peer to peer learnings and regional meetings?

What individuals/roles will interact with CCYJ? What are their other responsibilities and priorities? How will they balance these? If this position does not already exist, please describe the role you seek to create.

- 3.3.3.3. Indicator: Please describe your capacity to provide invoices and necessary backup documentation on schedule and consistent with generally accepted accounting principles (GAAP). If you anticipate challenges or the need for support in this area, please describe.

3.3.4. Criterion: Demonstrates Readiness for Change. (25 points)

- 3.3.4.1. Indicator: Please describe how you would like to work with CCYJ to further assess your organizational needs and develop a capacity development plan? Who will be available to participate in the assessment process? How much time can they commit? What member of your leadership team will oversee this process?

- 3.3.4.2. Indicator: Please describe your organization's capacity to collect, document, and report on/share necessary data, including capacity building project milestones. What individual(s)/role(s) will collect data for this project? If you anticipate challenges or the need for support in this area, please describe.

3.3.5. Criterion: Demonstrates Cultural Responsiveness in Service Delivery. (10 points)

- 3.3.5.1. Indicator: Does your organization have a primary purpose to provide culturally specific services to: Black people, Latino/a/e people, Native American and other Indigenous peoples of North America (including Alaska Natives), Asian Americans, Native Hawaiians, Pacific Islanders, and/or LGBTQIA young people? Please describe.

- 3.3.5.2. Indicator: Please describe whether your organization serves young people impacted by: group or gang violence; criminal legal systems; housing insecurity/homelessness; commercial sexual exploitation/trafficking; child welfare/foster care systems; immigration/refugee systems; and/or other systems or experiences that traumatize, marginalize, and/or oppress young people.

3.3.6. Criterion: Demonstrates the Ability to Integrate Training, Technical Assistance, and Capacity Building into Organization. (15 points)

- 3.3.6.1. Indicator: What does leadership buy-in look like for your organization? How will leadership work with staff across the organization to ensure organizational change occurs.
- 3.3.6.2. Indicator: If you have additional information on your organization's ability and capacity to integrate capacity building goals beyond 3.3 and 3.4 responses, please describe so here.